



Mississippi Real Estate Commission

ADMINISTRATOR
ROBERT E. PRAYTOR

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OFFICIAL LETTER OF REPRIMAND

December 3, 2024

Gwen Hoffman
104 Court Square
Carthage, MS 29051

In Re: THE MATTER OF GWEN HOFFMAN, SALESPERSON (MREC Case No. 2022-103)

Dear Ms. Hoffman:

Pursuant to your November 12, 2024, agreement as set forth in the *Notice of Alleged Violations and Opportunity for Informal Resolution*, the Commission, in its November 20, 2024, meeting, voted unanimously to approve said *Informal Resolution* as offered and agreed, and to issue this *Official Letter of Reprimand* based upon the following violations of the statutes and administrative rules governing real estate practice in Mississippi.

The Investigative Committee of the MREC determined that the information obtained during the investigation of the subject 2021 real estate transaction at issue showed, and that you admitted:

Salesperson Gwen Hoffman failed to properly complete, with clients, documentation related to the referenced transaction pursuant to Commission Rules and statutes, to wit:

- The required *Working with a Real Estate Broker* form (WWREB) completed on 3/13/2021 was only marked “**Client (disclosed Dual Agent)**” to indicate the sellers and not (also) marked “**Client (Seller’s Agent)**” as was required for the sellers.
- The required *Working with a Real Estate Broker* form (WWREB) completed on 6/15/2021 was only marked “**Client (disclosed Dual Agent)**” to indicate the potential buyers and not (also) marked “**Client (Buyers’s Agent)**” as was required for the buyers.

The Investigative Committee determined that the above-noted acts and omissions could be shown to have resulted in violations of or related to **Miss. Code Ann. §73-35-21(1)(n)**; and **MREC Rule 4.3**’s disclosure requirements.

The above-named licensee is hereby reprimanded to fail not in observance of the foregoing statutes and rules, on peril of suspension or revocation of the issued real estate license if the violations are repeated. This Letter of Reprimand will be maintained in your permanent license file with the Commission.

In addition, the licensee has agreed to complete four (4) hours of continuing education focused on agency disclosure within thirty (30) days of this notification of the approved *Informal Resolution*.

Sincerely,



Robert E. Praytor

Administrator
Mississippi Real Estate Commission